



## INSTITUTIONAL BIOSAFETY COMMITTEE Meeting Minutes

December 2, 2010  
110 Thomas Johnson Drive  
3<sup>rd</sup> floor Large Conference room  
11:30 am – 1:00 pm

Members Present:		Members Absent	
B. C.	L. P.	C. D.	
P. L.	B. S.	D. L.	
J. G.	J. S.		
L. H.			
<b>Guests Present:</b> T.H., G.Q., A.S.			
<b>Prepared By:</b> J.G., G.Q.			

**1. Call to Order**

1.1 Meeting was called to order by Chair at 11:35 AM.

**2. Roll Call**

2.1 Roll call was taken; quorum was present.

**3. Approval of Meeting Minutes**

3.1 Edits to minutes from the 28 October 2010 meeting were discussed. Edits will be made and distributed for voting.

**4. Old Business**

4.1 SOPs and 81-001.F01 are still in revision

4.2 No exempt projects submitted for review

4.3 Application status updates

4.3.1 IBC FY1005, Molecular Laboratory Operations, was approved on 11/19/10 under Sections III-D-2, III-F 1, III-F-2, III-F -6 of the NIH Guidelines after modified applications was received.

4.3.2 IBC FY1008, Characterization of *Bacillus* spp. Phase I, was approved on 12/2/10 for execution at BSL-2 under Section III-D-1 and III-F-6 of the NIH Guidelines after modified application was received.

## 5. New Business

5.1 Application for Review

5.1.1 Project IBCFY1009 T1028: Characterization of *Bacillus* spp. Phase II.

- Pending. Memo will be issued indicating committee's recommendation for approval contingent upon NIH Review and approval. This project is covered under Sections III-D-1, III-D-2, III-D-4 for execution at BSL-2. IACUC approval is required.

5.2 Three new committee members were appointed. Registration with NIH will be updated.

## 6. Housekeeping Items

6.1. Institutional Committee Administrator is updating SOPs and forms.

6.2 Please use appropriate charge codes.

## 7. Training on Incident Reporting from OBA Website

8. No incidents have been reported

9. **Adjournment** - Meeting adjourned at 1:00 pm.