INSTITUTIONAL BIOSAFETY COMMITTEE
Meeting Minutes

December 2, 2010
110 Thomas Johnson Drive
3rd floor Large Conference room
11:30 am – 1:00 pm

<table>
<thead>
<tr>
<th>Members Present:</th>
<th>Members Absent</th>
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<tr>
<td>B. C.</td>
<td>L. P.</td>
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<td>P. L.</td>
<td>B. S.</td>
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<td>J. G.</td>
<td>J. S.</td>
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<td>L. H.</td>
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Guests Present:  T.H., G.Q., A.S.
Prepared By: J.G., G.Q.

1. Call to Order
   1.1 Meeting was called to order by Chair at 11:35 AM.

2. Roll Call
   2.1 Roll call was taken; quorum was present.

3. Approval of Meeting Minutes
   3.1 Edits to minutes from the 28 October 2010 meeting were discussed. Edits will be made and distributed for voting.

4. Old Business
   4.1 SOPs and 81-001.F01 are still in revision
4.2 No exempt projects submitted for review

4.3 Application status updates

4.3.1 IBC FY1005, Molecular Laboratory Operations, was approved on 11/19/10 under Sections III-D-2, III-F 1, III-F-2, III-F -6 of the NIH Guidelines after modified applications was received.

4.3.2 IBC FY1008, Characterization of *Bacillus* spp. Phase I, was approved on 12/2/10 for execution at BSL-2 under Section III-D-1 and III-F-6 of the NIH Guidelines after modified application was received.

5. **New Business**

5.1 Application for Review

5.1.1 Project IBCFY1009 T1028: Characterization of *Bacillus* spp. Phase II.

- Pending. Memo will be issued indicating committee's recommendation for approval contingent upon NIH Review and approval. This project is covered under Sections III-D-1, III-D-2, III-D-4 for execution at BSL-2.

5.2 Three new committee members were appointed. Registration with NIH will be updated.

6. **Housekeeping Items**

6.1. Institutional Committee Administrator is updating SOPs and forms.

6.2 Please use appropriate charge codes.

7. **Training on Incident Reporting from OBA Website**

8. **No incidents have been reported**

9. **Adjournment** - Meeting adjourned at 1:00 pm.