INSTITUTIONAL BIOSAFETY COMMITTEE
Meeting Minutes

July 25, 2013
NBACC
1st Floor Conference Room
11:30 am - 1:00 pm

<table>
<thead>
<tr>
<th>Members Present:</th>
<th>Members Absent:</th>
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<tbody>
<tr>
<td>N.B.</td>
<td>P.L.</td>
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<tr>
<td>J.R.S.</td>
<td>C.B.</td>
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<tr>
<td>R.B.</td>
<td>R.L.</td>
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<td>S.B.</td>
<td>J.G.</td>
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Guests Present: None

Prepared By: J.O

1. **Call to Order**
   N.B. called the meeting to order at 11:40 AM.

2. **Roll Call**
   A quorum was verified. The Chair thanked R.A. for her service on the committee and welcomed a new member, R.L.

3. **Approval of Meeting Minutes**
   The April 2013 meeting minutes were reviewed. J.C.D. motioned for approval and S.B. seconded the motion. The minutes were unanimously approved with one abstention.

4. **Ongoing Business**
   4.1. The ICA updated the committee that the suggested changes were made to the Continuing Review Checklist and it is currently still in process in the document management system.

5. **New Business**
   5.1. The committee reviewed newly submitted registration IBC-13-0014. The PI gave a summary of the project before recusing himself. The committee discussed the risk and procedures of the project. A clarification was requested in Section 5.3.1 regarding relevant characteristics and the source. Additionally, a clarification was requested in Section 6.2 to be more specific regarding NIH Guidelines Section III-D-2-A. A motion was made by B.C. to approve the registration pending the requested modifications. This was seconded by R.B. and approved unanimously with one recusal.

6. **Action Items**
   6.1. None.
7. **Housekeeping Items**
   7.1. Next meeting is scheduled for Thursday, August 22, 2013, 11:30-1:00, NBACC Building.

8. **Adjourn**
   The meeting was adjourned at 12:00pm.