INSTITUTIONAL BIOSAFETY COMMITTEE
Meeting Minutes

September 23, 2010
8300 Research Plaza
First Floor Conference Room
11:30 am – 1:00 pm

<table>
<thead>
<tr>
<th>Members Present:</th>
<th>Members Absent</th>
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<td>B. C.</td>
<td>L. P.</td>
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<td>P. L.</td>
<td>B. S.</td>
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<td>J. G.</td>
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<td>L. H.</td>
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Prepared By: G.Q.

1. **Call to Order**
   1.1 Meeting was called to order by Chair at 11:50 am.

2. **Roll Call**
   2.1 Roll call was taken; quorum was present.

3. **Approval of Meeting Minutes**
   3.1 Minutes from the 26 August 2010 meeting (previously distributed) were unanimously approved.

4. **New Business**
   4.1 C.A. provided an overview of how to handle FOUO information.
4.2  Application for Review

4.2.1  Project IBCFY1006 Development of recombinant Canine distemper virus

- RB presented the application.
- After minor clerical clarifications, project is approved for execution under Sections IIID-1, III-D-2, III-D-3, III-D-4 and Section III-E-1 of the NIH Guidelines.

4.3.  Future application for review

- IBCFY1008 and IBCFY1009, priority projects, instructions to follow.
- Ad hoc Bacteriologist will be asked to attend.

5.  Old Business

5.1  NBACC Emergency Response SOPs review by IBC

- 20-016 Incident Response and Reporting at USAMRIID
  - Motion made to approve; document approved by committee with minor revisions that will be provided to the Process Owner.
- 20-029 Incident Response and Reporting
  - Motion made to approve; document approved by committee with minor revisions that will be provided to the Process Owner.
- 20-029.F01 (Report of Occupational Injury, Illness, or Incident)
  - Approved.

6.  Adjournment- Meeting adjourned at 1:02 pm.