



INSTITUTIONAL BIOSAFETY COMMITTEE

Meeting Minutes

July 25, 2013
NBACC
1st Floor Conference Room
11:30 am - 1:00 pm

Members Present:			Members Absent:	
N.B.	M.J.R.		P.L.	
J.R.S.	L.P.		C.B.	
R.B.	J.C.D.		R.L.	
S.B.	B.C.		J.G.	
Guests Present: None				
Prepared By: J.O				

1. Call to Order

N.B. called the meeting to order at 11:40 AM.

2. Roll Call

A quorum was verified. The Chair thanked R.A. for her service on the committee and welcomed a new member, R.L.

3. Approval of Meeting Minutes

The April 2013 meeting minutes were reviewed. J.C.D. motioned for approval and S.B. seconded the motion. The minutes were unanimously approved with one abstention.

4. Ongoing Business

4.1. The ICA updated the committee that the suggested changes were made to the Continuing Review Checklist and it is currently still in process in the document management system.

5. New Business

5.1. The committee reviewed newly submitted registration IBC-13-0014. The PI gave a summary of the project before recusing himself. The committee discussed the risk and procedures of the project. A clarification was requested in Section 5.3.1 regarding relevant characteristics and the source. Additionally, a clarification was requested in Section 6.2 to be more specific regarding NIH Guidelines Section III-D-2-A. A motion was made by B.C. to approve the registration pending the requested modifications. This was seconded by R.B. and approved unanimously with one recusal.

6. Action Items

6.1. None.

7. Housekeeping Items

7.1. Next meeting is scheduled for Thursday, August 22, 2013, 11:30-1:00, NBACC Building.

8. Adjourn

The meeting was adjourned at 12:00pm.