

INSTITUTIONAL BIOSAFETY COMMITTEE

Meeting Minutes



April 22, 2021

NBACC 1st Floor Conference Room & MS Teams

11:30 am - 1:00 pm

Attendance:

IBC Member/Staff	Affiliation/Role	Present	Absent
B.J.	IBC Chair	X	
J.C.O.	Biological Safety Officer/Vice Chair		X
A.H.	Veterinarian	X	
B.S.	Microbiologist	X	
V.W.	Virologist		X
K.C.	Molecular Biologist, Virologist	X	
G.H.	Bacteriologist		X
A.E.	Bacteriologist	X	
B.H.	Nonaffiliated Member	X	
B.C.	Nonaffiliated Member	X	
L.H.	Nonaffiliated Member	X	
B.T.	Alternate, Biological Safety Officer	X	
J.L.B.	IBC Staff	X	
K.B.	IBC Staff	X	

Guests in Attendance: I.G.

1. Call to Order

- 1.1 B.J. called the meeting to order at 11:33 am and introduced new member A.E. who is replacing outgoing member G.W.

2. Roll Call

- 2.1 A quorum was verified.

3. Approval of Meeting Minutes

- 3.1 The February 25, 2021 meeting minutes were reviewed and unanimously approved via email on March 4, 2021.

4. Ongoing Business

- 4.1 The RCM informed the committee that the NBACC's NIH registration was updated in January and official approval was received on March 3, 2021.

5. New Business

- 5.1 The committee reviewed a newly submitted amendment to IBC-21-0060 which moves the project from receipt and storage to experimental work. The PI gave a summary of the project

and was available to answer questions. A.H. made a motion to approve the registration. B.C. seconded the motion and the committee unanimously approved.

- 5.2. There were two Etiologic Agent Registrations that were received and distributed to the committee for their information, #300 and #302. The committee had no questions or concerns.
- 5.3. The IBC Chair updated the committee on the following amendments that were approved since the last meeting:
 - Two amendments for IBC-19-0051 were reviewed. The first, a change in PI, was reviewed via DMR and approved on February 24, 2021. The second, to remove personnel, was reviewed and administratively approved on April 6, 2021
 - An amendment to IBC-18-0040 requesting a change in PI was reviewed via DMR and approved on April 19, 2021
- 5.4. The IBC Chair updated the committee on the following registrations that were either exempt or approved since the last meeting:
 - IBC-21-0066 was reviewed and deemed exempt on April 6, 2021
 - IBC-21-0067 was a receipt and storage registration that was reviewed via Chair and approved on April 9, 2021
 - IBC-17-0033, a registration renewal for receipt and storage was reviewed via Chair and approved on April 15, 2021

6. Training – N/A

7. Action Items – N/A

8. Housekeeping Items

- 8.1. The next meeting is scheduled for Thursday, May 27, 2021, from 11:30 am - 1:00 pm in the NBACC Building and Teams Teleconference.

9. Adjourn

- 9.1 A motion was made by B.H. and seconded by B.C. to adjourn the meeting at 11:47 pm.

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