

INSTITUTIONAL BIOSAFETY COMMITTEE

Meeting Minutes

December 2, 2021
 NBACC 1st Floor Conference Room
 11:30 am - 1:00 pm



Attendance:

IBC Member/Staff	Affiliation/Role	Present	Absent
B.J.	IBC Chair	X	
J.C.O.	Biological Safety Officer/Vice Chair	X	
A.H.	Veterinarian	X	
B.S.	Microbiologist	X	
K.C.	Molecular Biologist, Virologist	X	
J.H.B.	Virologist	X	
G.H.	Bacteriologist / Technician Representative	X	
A.E.	Bacteriologist / Technician Representative	X	
B.H.	Nonaffiliated Member	X	
B.C.	Nonaffiliated Member	X	
L.H.	Nonaffiliated Member		X
B.T.	Alternate, Biological Safety Officer	X	
J.L.B.	IBC Staff	X	
K.B.	IBC Staff		X

Guests in Attendance: None

1. Call to Order

1.1 B.J. called the meeting to order at 11:41 am.

2. Roll Call

2.1 A quorum was verified.

3. Approval of Meeting Minutes

3.1. The September 23, 2021, meeting minutes were reviewed and unanimously approved via email on October 3, 2021.

4. Ongoing Business

4.1 N/A

5. New Business

5.1. The committee reviewed a newly submitted amendment to IBC-21-0068 to change the registration from receipt and storage to research. The PI gave a summary of the project and answered the committee's questions. B.H. made a motion to approve the amendment. B.C. seconded the motion, and the committee approved the amendment with one abstention.

5.2. The IBC Chair updated the committee on the following amendments that were approved since the last meeting:

- An amendment to IBC-21-0060 to update personnel was reviewed and administratively approved on November 3, 2021.
- An amendment to IBC-21-0054 to update personnel was reviewed administratively and approved on November 10, 2021.

5.3. The IBC Chair updated the committee on registration IBC-21-0073, that was approved on November 12, 2021.

6. Training – N/A

7. Action Items

7.1. None

8. Housekeeping Items

8.1. The next meeting is scheduled for Thursday, December 23, 2021, from 11:30 am - 1:00 pm in the NBACC Building and Teams Teleconference.

9. Adjourn

9.1 A motion was made by A.H. and seconded by K.C. to adjourn the meeting at 12:07 pm.

This work was funded under Agreement No. HSHQDC-15-C-00064 awarded to Battelle National Biodefense Institute by the Department of Homeland Security (DHS) Science and Technology (S&T) Directorate for the management and operation of the National Biodefense Analysis and Countermeasures Center (NBACC), a Federally Funded Research and Development Center. The views and conclusions contained in this document are those of the authors and should not be interpreted as necessarily representing the official policies, either expressed or implied, of DHS or the U.S. Government. The DHS does not endorse any products or commercial services mentioned in this presentation. In no event shall the DHS, BNBI or NBACC have any responsibility or liability for any use, misuse, inability to use, or reliance upon the information contained herein. **In addition, no warranty of fitness for a particular purpose, merchantability, accuracy or adequacy is provided regarding the contents of this document.**

All research was conducted in compliance with the Animal Welfare Act and other federal statutes and regulations relating to animals and experiments involving animals and adheres to principles stated in the Guide for the Care and Use of Laboratory Animals and approved by both the NBACC Institutional Animal Care and Use Committee and, when applicable, the DHS Compliance and Assurance Program Office. The facility where this research was conducted is fully accredited by AAALAC International and maintains a Public Health Service (PHS) Humane Care and Use of Laboratory Animals (Policy) assurance.