

INSTITUTIONAL BIOSAFETY COMMITTEE

Meeting Minutes

December 23, 2021
MS Teams Teleconference
11:30 am - 1:00 pm



Attendance:

IBC Member/Staff	Affiliation/Role	Present	Absent
B.J.	IBC Chair	X	
J.C.O.	Biological Safety Officer/Vice Chair	X	
A.H.	Veterinarian	X	
B.S.	Microbiologist	X	
K.C.	Molecular Biologist, Virologist	X	
J.H.B.	Virologist		X
G.H.	Bacteriologist / Technician Representative	X	
A.E.	Bacteriologist / Technician Representative	X	
B.H.	Nonaffiliated Member	X	
B.C.	Nonaffiliated Member	X	
L.H.	Nonaffiliated Member		X
B.T.	Alternate, Biological Safety Officer		X
J.L.B.	IBC Staff	X	
K.B.	IBC Staff	X	

Guests in Attendance: A.K., L.A.

1. Call to Order

1.1 B.J. called the meeting to order at 11:34 am.

2. Roll Call

2.1 A quorum was verified.

3. Approval of Meeting Minutes

3.1. The December 2, 2021, meeting minutes were reviewed. B.H. noticed the date was incorrect and motioned to approve the minutes with an administrative change to the date. B.C. seconded the motion, and the minutes were unanimously approved.

4. Ongoing Business

4.1 N/A

5. New Business

5.1. The committee reviewed a newly submitted amendment to IBC-21-0073 to change the registration from receipt and storage to research. The PI gave a summary of the project and

answered the committee's questions. B.H. made a motion to approve the amendment. B.C. seconded the motion, and the committee unanimously approved the amendment.

The PI also notified the committee of an additional change for this registration that will be submitted in January and gave a summary of the upcoming amendment. The Chair noted that, per IBC SOP, 081-001-SOP, this amendment would be deemed as significant and need to be reviewed via FCR. The PI was able to brief the committee during this month's meeting, and the committee voted unanimously to review this upcoming amendment to IBC-21-0073 via DMR.

- 5.2. There were no registrations received.
- 5.3. The IBC Chair gave an update for an amendment for IBC-18-0042, which was reviewed and administratively approved on December 3, 2021.
- 5.4. There were no Etiologic Agent Registrations received.
- 5.5. An update was given regarding the Continuing Review that took place for IBC Registration IBC-19-0047 on December 14, 2021. Two IBC members met with the PI and found no issues of noncompliance with the project.

6. Training – N/A

7. Action Items

- 7.1. None

8. Housekeeping Items

- 8.1. The next meeting is scheduled for Thursday, January 27, 2022, from 11:30 am - 1:00 pm in the NBACC Building and Teams Teleconference.

9. Adjourn

- 9.1 A motion was made by B.H. and seconded by A.H. to adjourn the meeting at 12:02 pm.

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All research was conducted in compliance with the Animal Welfare Act and other federal statutes and regulations relating to animals and experiments involving animals and adheres to principles stated in the Guide for the Care and Use of Laboratory Animals and approved by both the NBACC Institutional Animal Care and Use Committee and, when applicable, the DHS Compliance and Assurance Program Office. The facility where this research was conducted is fully accredited by AAALAC International and maintains a Public Health Service (PHS) Humane Care and Use of Laboratory Animals (Policy) assurance.