



INSTITUTIONAL BIOSAFETY COMMITTEE Meeting Minutes

October 26, 2017
NBACC
3rd floor Conference Room
11:30 am - 1:00 pm

Members Present:			Members Absent:	
B.J.	M.J.R.	P.L.	B.C.	
J.C.S.	A.H.	B.S.	L.P.	
V.W.	G.W.	D.H.		
B.L.				
Guests Present: N/A				
Prepared By: J.O.				

1. Call to Order

B.J. called the meeting to order at 11:37 am.

2. Roll Call

A quorum was verified. B.J. introduced B.L, B.S., and A.H. as a new members of the committee.

3. Approval of Meeting Minutes

3.1. The June 22, 2017, meeting minutes were reviewed and unanimously approved via email on July 3, 2017.

4. Ongoing Business

4.1. The revisions to IBC Policy #1 that the committee requested during the last meeting were made and the policy was approved via email on July 12, 2017.

5. New Business

- 5.1. There were no Receipts of Recombinant Strains received.
- 5.2. Etiologic Agent Registration – the IBC received a copy of one recombinant etiologic agent registration, #227 on 08/09/17.
- 5.3. NBACC’s annual NIH Registration was filed in August and the response back from NIH in September was that our submission requires modification, for the reason that D.H., one of our nonaffiliated members, was considered affiliated because of a potential organizational conflict of interest. D.H. has been on our committee for over 2 years and has been accepted on our registration the previous 2 years. We resubmitted our registration inputting L.P. as the second

nonaffiliated member, but this again came back requiring modification, also advising of affiliation. NBACC is now in the process of searching for additional nonaffiliated members while our NIH Registration is in pending status.

- 5.4. The IBC Chair, BSO, and ICA conducted the 2017 IBC self-assessment and found NBACC's IBC program to be within compliance and had no recommended changes.
- 5.5. An update was given regarding the Continuing Review that took place for IBC Registration IBC-15-0026 on October 17, 2017. Two IBC members met with the PI and a technical staff member and found no issues of noncompliance with the project.
- 5.6. The IBC Chair updated the committee regarding a minor amendment for IBC-16-0030 that was approved on October 16, 2017.
- 5.7. The committee reviewed a newly submitted significant amendment to IBC-16-0030. There was a discussion regarding the change and no questions or modifications. M.J.R. made a motion to approve the amendment to the registration. D.H. seconded the motion and the committee unanimously approved with one abstention.

6. Training

- 6.1. N/A.

7. Action Items

- 7.1. N/A.

8. Housekeeping Items

- 8.1. Next meeting is scheduled for Thursday, November 30, 2017, from 11:30-1:00 in the NBACC Building.

9. Adjourn

A motion was made by D.H. and seconded by M.J.R. to adjourn the meeting at 12:05 pm.