



INSTITUTIONAL BIOSAFETY COMMITTEE

Meeting Minutes

May 24, 2018
NBACC
NBACC Conference Room 1
11:30 am - 1:00 pm

| Members Present: | | | Members Absent: | |
|-----------------------------|------|--|-----------------|--|
| B.J. | B.S. | | B.C. | |
| J.C.S. | A.H. | | V.W. | |
| M.J.R. | G.W. | | L.P. | |
| G.H. | B.H. | | P.L. | |
| Guests Present: M.S. | | | | |
| Prepared By: J.O. | | | | |

1. Call to Order

B.J. called the meeting to order at 11:32 am.

2. Roll Call

A quorum was verified.

3. Approval of Meeting Minutes

3.1. The April 26, 2018 meeting minutes were reviewed. B.H. made a motion for approval. G.H. seconded the motion and the committee unanimously approved with one abstention.

4. Ongoing Business

4.1. The ICA updated the committee regarding the additional community member. She received both of her interim clearance and DHS suitability and her visitor access form has been updated. Her IBC training is scheduled for the week following this meeting, and upon completion she will begin to attend meetings as an official non-affiliated/community member of the committee.

5. New Business

- 5.1. There were no Receipts of Recombinant Strains received.
- 5.2. There were no Etiologic Agent Registrations.
- 5.3. The committee reviewed a new registration submission, IBC-18-0035. The PI, M.S., attended the meeting and gave a brief summary regarding the project and answered questions that the committee members had. The committee had no requests for changes. M.J.R. made a motion

to approve the registration. G.W. seconded the motion and the committee unanimously approved.

6. Training

6.1. N/A.

7. Action Items

7.1. The ICA will revise the amendment form – ongoing.

8. Housekeeping Items

8.1. Next meeting is scheduled for Thursday, June 28, 2018, from 11:30-1:00 in the NBACC Building.

9. Adjourn

A motion was made by A.H. and seconded by M.J.R. to adjourn the meeting at 11:56 pm.