

INSTITUTIONAL BIOSAFETY COMMITTEE

Meeting Minutes

July 28, 2022
1st Floor Atrium & MS Teams Teleconference
11:30 am - 1:00 pm



Attendance:

IBC Member/Staff	Affiliation/Role	Present	Absent
B.J.	IBC Chair	X	
J.C.O.	Biological Safety Officer/Vice Chair		X
A.H.	Veterinarian	X	
B.S.	Microbiologist	X	
K.C.	Molecular Biologist, Virologist	X	
J.H.B.	Virologist		X
G.H.	Bacteriologist / Technician Representative	X	
A.E.	Bacteriologist / Technician Representative		X
B.H.	Nonaffiliated Member	X	
B.C.	Nonaffiliated Member	X	
L.H.	Nonaffiliated Member		X
B.T.	Alternate, Biological Safety Officer	X	
J.L.B.	IBC Staff	X	

Guests in Attendance: L.A.

1. Call to Order

1.1 B.J. called the meeting to order at 11:31 am.

2. Roll Call

2.1 A quorum was verified.

3. Approval of Meeting Minutes

3.1. The May 26, 2022, meeting minutes were reviewed and unanimously approved via email on June 3, 2022.

4. Ongoing Business

4.1 N/A

5. New Business

5.1. The committee reviewed a newly submitted registration, IBC-22-0078. The PI gave a detailed presentation and summary of the project and answered the committee's questions. A few minor suggestions were made in language wording and missed checkboxes. G.H. made a motion to require modifications to secure approval and that the revised registration to be reviewed by the Chair. B.H. seconded the motion, and the committee unanimously approved.

- 5.2. The committee reviewed a newly submitted registration, IBC-22-0079. The PI gave a detailed presentation and summary of the project and answered the committee's questions. G.H. made a motion to approve the registration. B.C. seconded the motion, and the committee unanimously approved the registration.
- 5.3. The IBC Chair updated the committee on the following amendments that were reviewed since the last meeting:
 - IBC-20-0058 was reviewed via DMR and approved on June 1, 2022.
 - IBC-21-0069 was reviewed administratively and approved on June 7, 2022.
 - IBC-21-0073 was reviewed via DMR and approved on June 9, 2022.

6. Training – N/A

7. Action Items

- 7.1. None

8. Housekeeping Items

- 8.1. The next meeting is scheduled for Thursday, August 25, 2022, from 11:30 am - 1:00 pm in the NBACC Building and Teams Teleconference.
- 8.2. Reminder: IBC Charge Code is OV01.220.002.

9. Adjourn

- 9.1 A motion was made by B.J. and seconded by K.C. to adjourn the meeting at 12:23pm.

This work was funded under Agreement No. HSHQDC-15-C-00064 awarded to Battelle National Biodefense Institute by the Department of Homeland Security (DHS) Science and Technology (S&T) Directorate for the management and operation of the National Biodefense Analysis and Countermeasures Center (NBACC), a Federally Funded Research and Development Center. The views and conclusions contained in this document are those of the authors and should not be interpreted as necessarily representing the official policies, either expressed or implied, of DHS or the U.S. Government. The DHS does not endorse any products or commercial services mentioned in this presentation. In no event shall the DHS, BNBI or NBACC have any responsibility or liability for any use, misuse, inability to use, or reliance upon the information contained herein. **In addition, no warranty of fitness for a particular purpose, merchantability, accuracy or adequacy is provided regarding the contents of this document.**

All research was conducted in compliance with the Animal Welfare Act and other federal statutes and regulations relating to animals and experiments involving animals and adheres to principles stated in the Guide for the Care and Use of Laboratory Animals and approved by both the NBACC Institutional Animal Care and Use Committee and, when applicable, the DHS Compliance and Assurance Program Office. The facility where this research was conducted is fully accredited by AAALAC International and maintains a Public Health Service (PHS) Humane Care and Use of Laboratory Animals (Policy) assurance.