



INSTITUTIONAL BIOSAFETY COMMITTEE Meeting Minutes

August 26, 2010
8300 Research Plaza
First Floor Conference Room
11:30 am – 1:00 pm

Members Present:		Members Absent	
B. C.	L. P.	B. C.	
C. D.	B. S.		
J. G.	J. S.		
L. H.	M. W.		
P. L.	D. L.		
Guests Present:			
Prepared By: J.G.			

1. Call to Order

1.1 Meeting was called to order by Chair at 11:50 am.

2. Roll Call

2.1 Roll call was taken; quorum was present.

3. Approval of Meeting Minutes

3.1 Minutes from the 22 July 2010 meeting (previously distributed) were unanimously approved. Post-meeting review indicated minutes required editorial changes to correct typographical errors that incorrectly identified protocol numbers.

4. Old Business

4.1 Status Updates on Draft SOPs and Forms

- 4.1.1 Incorporation of edits to forms and SOPs are in progress. Form 81.001.F01 is ready for upload to equation.

5. New Business

5.1 Applications for Review

5.1.1 IBC FY1004 Diveristy B-Y. pseudotuberculosis

- Amendment review
- Decision to modify the amendment submission process to require the PI to incorporate requested changes into the most recent approved version of the application and submit it with track changes or other markings to indicate requested changes.
 - 81-001 and 81-002 will be updated appropriately
- PI will be requested to submit a modified application with changes annotated as described above.
 - Once received, committee agreed that Chair can approve amendment without additional committee review since the modifications fall under current scope of work. However, the location of work needs to be better defined.

5.1.2 IBC FY1006 Development of a recombinant Canine Distemper Virus

- Pending. Additional details from PI required.

5.2 Housekeeping Business

5.2.1 Charge codes for reviewing applications: 1020.220.121

5.2.2 Please send all IBC correspondence to: IBCReview@nbacc.net

5.2.3 All future meetings will be held at NBACC unless otherwise indicated by NEW calendar invite.

5.3 Emergency operations SOP review

Will be postponed to next meeting due to time constraints.

6. Adjournment- Meeting adjourned at 1:05 pm.