



INSTITUTIONAL BIOSAFETY COMMITTEE Meeting Minutes

July 22, 2010
Thomas Johnson Drive,
Carroll Creek Conference Room
11:30 am – 1:00 pm

Members Present:		Members Absent	
B. C.	L. P.	D. L.	
C. D.	B. S.		
J. G.	J. S.		
L. H.	M. W.		
P. L.			
Guests Present: T. H.			
Prepared By: M. W.			

1. Call to Order

1.1 Meeting was called to order by Chair at 11:35 am.

2. Roll Call

2.1 Roll call was taken; quorum was present.

3. Approval of Meeting Minutes

3.1 Minutes from the 27 May 2010 meeting (previously distributed) were unanimously approved.

4. New Member Introduction

4.1 Introduction and welcome of B. S., research technician.

5. Old Business

5.1 Status Updates on Draft SOPs and Forms

- 5.1.1 Edits to forms and SOPs are in progress.

5.2 Exempt Projects Submitted for Review

- 5.2.1 IBC FY1007

6. New Business

6.1 NBACC Emergency Response SOPs review by IBC.

6.1.1 SOP 20-002 Disinfectants and Decontamination for USAMRIID

- Motion made to approve; document approved by committee with minor revisions that will be provided to the Process Owner.

6.1.2 SOP 22-009 Disinfectants and Decontamination (NBACC)

- Motion made to approve; document approved by committee with minor revisions that will be provided to the Process Owner.

6.1.3 SOP 20-033 Emergency Operations Plan

- Motion made to approve; document approved by committee with minor revisions that will be provided to the Process Owner.

6.1.4 SOP 20-038 Laboratory Spills

- Motion made to approve; document approved by committee with minor revisions that will be provided to the Process Owner.

6.1.5 SOP 53-013 Incident Response Plan (draft)

- Document reviewed in draft form – IBC needs to wait for final document before approving.

6.1.6 Comparative Medicine Plan

- J.S. to review for references to rDNA.

6.1.7 Additional Emergency Response SOPs will be reviewed at next meeting. Assignments will be made.

6.2 Protocols for Future Review

- 6.2.1 IBC FY1006

6.3 Other Business

- 6.3.1 Registration with an updated roster was submitted to the NIH/OBA on 9 July 2010.

- 6.3.2 Meeting minutes are now posted on the website.

7. Training

7.1 Internal PI training scheduled for 11 August 2010, 4th floor large conference room starting at 2:00 pm; training slides being updated.

8. Adjournment

8.1 Meeting adjourned at 1:20 pm.