

INSTITUTIONAL BIOSAFETY COMMITTEE

Meeting Minutes

December 20, 2023
MS Teams Teleconference
11:30 am - 1:00 pm



Attendance:

IBC Member/Staff	Affiliation/Role	Present	Absent
B.J.	IBC Chair	X	
J.C.O.	Biological Safety Officer/Vice Chair	X	
A.H.	Veterinarian	X	
H.Z.	Veterinarian	X	
B.S.	Microbiologist		X
K.C.	Molecular Biologist, Virologist	X	
L.A.	Molecular Biologist, Virologist	X	
G.H.	Bacteriologist / Technician Representative	X	
A.E.	Bacteriologist / Technician Representative	X	
B.H.	Nonaffiliated Member	X	
B.C.	Nonaffiliated Member	X	
B.T.	Alternate, Biological Safety Officer		X
J.L.B.	IBC Staff	X	
M.R.	IBC Staff	X	

Guests in Attendance: R.P.

1. Call to Order

1.1 B.J. called the meeting to order at 11:02 am.

2. Roll Call

2.1 A quorum was verified.

3. Approval of Meeting Minutes

3.1. The November 22, 2023, meeting minutes were reviewed and unanimously approved via email on December 6, 2023. They are currently going through sensitivity review.

4. New Business

4.1. The committee reviewed a newly submitted registration, IBC-23-0091. The PI gave a detailed presentation and summary of the project. Questions arose about what type of Biological Safety Cabinet (BSC) the work will be performed in, decontamination of these areas after work was completed, and disposal of the material once the work is completed. The PI was able to answer the committee member's questions. Another member asked the committee if this type of work would be considered plant work and if so, should the work be conducted in BSL-2. After a robust discussion the committee decided the registration required

modifications to secure approval, and it could be approved by designated member review (DMR) once completed. B.C. made a motion to require modifications to secure approval and the revisions could be reviewed via DMR. L.A. seconded the motion, and the committee approved the motion with one abstention. In addition, during this discussion, the committee agreed it would be beneficial to have a subject matter expert provide training on seeds and plants as they relate to the *NIH Guidelines*. A few members will reach out to their contacts to discuss this potential training opportunity.

- 4.2. The IBC Chair updated the committee on registration IBC-21-0068 that was closed on December 8, 2023.
- 4.3. J.L.B informed the committee that the IBC appointment of community member L.H. ended in December and that they are no longer on the NBACC IBC. Two new community members are currently going through the security process and will join the committee in the upcoming year.

5. Training – N/A

6. Action Items

- 6.1. N/A

7. Housekeeping Items

- 7.1. The next meeting is scheduled for Thursday, January 25, 2023, from 11:30 am - 1:00 pm in the NBACC Building and Teams Teleconference.
- 7.2. Reminder: IBC Charge Code is OV01.220.002.

8. Adjourn

- 9.1 The meeting was adjourned at 11:50 am.

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All research was conducted in compliance with the Animal Welfare Act and other federal statutes and regulations relating to animals and experiments involving animals and adheres to principles stated in the Guide for the Care and Use of Laboratory Animals and approved by both the NBACC Institutional Animal Care and Use Committee and, when applicable, the DHS Compliance and Assurance Program Office. The facility where this research was conducted is fully accredited by AAALAC International and maintains a Public Health Service (PHS) Humane Care and Use of Laboratory Animals (Policy) assurance.